

NOTE: City of Chicago residents should forward this form to Division of Certification and Professional Development, ISBE, 100 North First Street Springfield, Illinois 62777-0001.

ILLINOIS STATE BOARD OF EDUCATION
 Division of Certification and Professional Development
 100 North First Street
 Springfield, Illinois 62777-0001



**REQUEST FOR REVIEW OF FILE TO REMOVE
 LIMITATIONS ON LBS I**

INSTRUCTIONS: Please print or type. If you have received an LBS I/Limited certificate or approval, you may use this form to request ISBE to review your file for additional documents that may have been missed during the conversion or to review new information that you are providing to remove limitations. This request should be filed through your regional office of education.

SOCIAL SECURITY NUMBER	NAME (Last, First, Middle, Maiden)	BIRTHDATE / /
HOME ADDRESS (Street Number, City, State, Zip Code)		TELEPHONE (Include Area Code) ()

This information is being filed to remove the limitations on an LBS I. Approval _____ Certificate _____

SECTION I: CORRECTION OF RECORDS

I previously held another credential or authorization that qualifies me for an unlimited LBS I, that was overlooked during the conversion. (Where possible, please provide a copy of the credential or authorization indicated below. No additional changes will be made to your status if the files at ISBE do not support your claim.)

A. I was given the following LBS I designations on my reprinted certificate: LD SED PH EMH TMH

B. I hold the following: _____ Additional Certificate _____ Approval _____ Category: LD SED PH EMH TMH

C. This credential or authorization was granted to me in the following manner:
 _____ On Month/Year _____ Under the Name of _____ In the County of _____

D. My file at ISBE shows I have preparation to qualify me in the following area although I never applied for this approval or endorsement _____ Area _____

SECTION II: NEW DATA THAT WILL REMOVE LIMITATIONS

As set forth in the Certification Rules, I am providing the following to remove the limitations placed on my LBS I _____ Approval _____ Certificate _____

A. I have completed the training sequence developed by the ISBE. (Attach copy of certificate of completion and list date completed.) _____ DATE: _____

B. I have completed additional college work in the characteristics and methods described at the right. (Attach official transcripts showing the courses and credits.) _____ AREA: _____

C. I have passed the subject matter knowledge test of the Illinois Certification Testing System listed at the right on the date noted _____ AREA: _____ DATE: _____

D. I have passed the examination for Learning Behavior Specialist I of the Illinois Certification Testing System on the date to the right _____ DATE: _____

E. I have attached verification form (ISBE No. 73-83) showing that I have taught for three years in the area listed to the right _____ AREA: _____

F. Three years have passed since I began teaching in special education after receiving my LBS I/Limited designation. (Attach a letter verifying your special education teaching experience from your district superintendent and show dates.) _____ DATES: FROM: _____ To: _____

SECTION III: AFFIDAVIT

Under penalty of perjury, I swear that the above information is true, accurate and complete.

_____ Date _____ Signature of Teacher

SECTION IV: REGIONAL SUPERINTENDENT

_____ Region _____
 _____ Date _____ Signature

ISBE USE ONLY

Consultant _____

Date _____

Remarks: APPROVED DISAPPROVED