

**BOARD OF CONTROL**  
**Central Illinois Rural Region #425**  
**Career & Technical Education**

**October 9, 2018**  
**Jerseyville High School**  
**Regional Institute**

**Chairman: Dr. Bowman**

**Agenda**

- 1. Roll Call**
- 2. Approval of Minutes – September 6, 2018**
- 3. Approval of Expenditures – CTEI/Perkins FY '19**
- 4. Director Comments**
  - A. Counselor's Meeting – 9-10-18**
  - B. Region 5 Meeting – 9-12-18**
  - C. Attended Certiport & EVERFI Prof. Dev. – 9-20-18**
  - D. Attended Administrator's Academy – 10-2-18**
  - E. Attended SDLC Meeting – 10-3-18**
  - F. 1<sup>st</sup> FY '19 Perkins payment was sent on 9-25-18**
  - G. Received "FINAL" CTEI payment for FY '18**
  - H. CTE Teachers certification (Steve Parrot)**
  - I. Bookkeepers Meeting TBA for end of October**
  - J. CTE now has a link on the ROE 40 Webpage**
- 5. Old Business**
  - A. Waiting of Franklin & Vaughn to mail back audit results so they can be submitted to ROE/State, & then Statement of Affairs can be published.**
  - B. Career Expo, Belleville, IL – 10-30-18**
- 6. New Business**
  - A. Counselor's workshop**
  - B. Perkins 5 webinar**
  - C. Manufacturing Day, SWIC – 10-12-18**
  - D. Platinum Chef, SWIC – 10-17-18**
- 7. Closed Session**
- 8. Action from Closed Session**
- 9. Adjournment & Next Meeting Date: December 6, 2018 @ Carlinville ROE**

Central Illinois Rural Region #425  
Career & Technical Education

Board of Control Minutes  
September 6, 2018  
Carlinville ROE #40 Office

*The Board of Control met on Thursday, September 6, 2018 in Carlinville at the R.O.E. The meeting was called to order by Dr. Bowman.*

**1. Roll Call**

Present: Mr. Roberts, Mr. Scott, Ms. Schuchman, Dr. Kerry Cox, Ms. Mueller, Dr. Bowman, Mr. Tuttle, Mr. Murphy, Mr. Dugan, Mr. Dan Cox

Other: Kerry Lorton, Gina Kallal

Absent: Dr. Martin, Dr. Sievers, Mr. Tieman

**2. Approval of Minutes – June 21, 2018**

*A motion was made by Ms. Schuchman and seconded by Mr. Scott to approve the minutes. Motion was approved by a voice vote.*

**3. Approval of Expenditures – FY '19 CTEI / PERKINS**

*A motion was made by Dr. Kerry Cox and seconded by Mr. Tuttle to approve the expenditures.*

**A roll call was taken: Mr. Roberts-yes; Mr. Scott-yes; Ms. Schuchman-yes; Dr. Kerry Cox-yes; Ms. Mueller-yes; Dr. Bowman-yes; Mr. Tuttle-yes; Mr. Murphy-yes; Mr. Dugan-yes; Mr. Dan Cox-yes**

**4. Director Comments**

Kerry welcomed Mr. Dugan and Mr. Roberts as new members to our Board of Control. On September 4<sup>th</sup>, we, CIRR held our Principal's Meeting in Carlinville. All 12 district principals were in attendance. Kerry addressed FY '19 grant expectations, PD, suggestions and concerns. CIRR will meet with the Counselor's on September 10<sup>th</sup> to go over the CIPS matrix and coding courses. The Career & Tech. ISBE Principal Consultant is gone, so Steve Parrot is covering until there is a new hire. The CIRR Perkins/CTEI grant audit with Franklin & Vaughn was August 13<sup>th</sup>. We have not received the results back from the audit, but after working with Sharon, we have no doubts. Furthermore, as stated before, districts should double check to make sure there CTE teachers are certified. Finally, the Career Expo is scheduled for October 30<sup>th</sup> at the Belleville Fairgrounds, and as of now Carrollton, Calhoun & Jersey are attending.

**5. Old Business**

We are waiting to close out FY '18 CTEI grant due to the arrival of the final payment. Kerry stated we could not extend the grants past August 31<sup>st</sup>.

**6. New Business**

CIRR needed approval of FY '19 Joint Agreement. *A motion was made by Mr. Murphy and seconded by Dr. Kerry Cox to approve the FY '19 Joint Agreement Budget. Signatures were required and a roll call was taken: Mr. Roberts-yes; Mr. Scott-yes; Ms. Schuchman-yes; Dr. Kerry Cox-yes; Ms. Mueller-yes; Dr. Bowman-yes;*

**Mr. Tuttle-yes; Mr. Murphy-yes; Mr. Dugan-yes; Mr. Dan Cox-yes**

Also, a proposed "ending date" for submitting final Grant invoices each year was suggested for March 31<sup>st</sup>, (with an understanding that some purchases are consumables, and have to be stretched throughout the end of school year.) *Motion was made by Mr. Murphy and seconded by Mr. Tuttle to approve district ending date for submitting final invoices as March 31<sup>st</sup>.* **A roll call was taken: Mr. Roberts-yes; Mr. Scott-yes; Ms. Schuchman-yes; Dr. Kerry Cox-yes; Ms. Mueller-yes; Dr. Bowman-yes; Mr. Tuttle-yes; Mr. Murphy-yes; Mr. Dugan-yes; Mr. Dan Cox-yes**

Kerry was asked to send out an email to let Principals & Bookkeepers know about March 31<sup>st</sup> as ending date for submitting final grant invoices. Also, BOC stated that if district grant money has not been obligated by that March 31<sup>st</sup> ending date, then the BOC will have the decision on how district non-obligated funds will be spent.

**7. Closed Session**

No closed session was taken

**8. Action from Closed Session**

No action needed

*BOC shared PD ideas which consisted of MyCaert, usage of Plasma cutter, Classroom Management for CTE, most Modern Technology out there, CTE class lesson plans, visit other district sites to see CTE classrooms in action, and questioned "is there a career field now that uses 3D printers for building parts".*

**9. Adjournment & Next Meeting Date: Tuesday, October 9<sup>th</sup>**

*Motion was made by Ms. Schuchman and seconded by Mr. Scott to adjourn the meeting. Motion was approved by a voice vote.*

2:44 PM

10/04/18

Accrual Basis

Central Illinois Rural Region Perkins III

Profit & Loss

July 1 through October 4, 2018

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	<u>Jul 1 - Oct 4, 18</u>
Ordinary Income/Expense	
Income	
Perkins III	15,203.93
Perkins III-FY '19	8,167.00
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Total Income	23,370.93
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Gross Profit	23,370.93
Expense	
4000-600.FY'19 Dist./Gov. Unit	13,431.23
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Total Expense	13,431.23
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Net Ordinary Income	9,939.70
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Net Income	<u>9,939.70</u>

**Central Illinois Rural Region Perkins III**  
**Unpaid Bills Detail**  
 As of October 4, 2018

Type	Date	Num	Due Date	Aging	Open Balance
<b>Bunker Hill CUSD #8</b>					
Bill	09/06/2018	24505	12/28/2018		73.80
Total Bunker Hill CUSD #8					73.80
<b>CARROLLTON CUSD #1</b>					
Bill	10/03/2018	30020...	12/28/2018		1,529.75
Bill	09/07/2018	30020...	03/29/2019		234.01
Bill	09/10/2018	30020...	03/29/2019		1,320.69
Total CARROLLTON CUSD #1					3,084.45
<b>Jersey Comm. Unit Dist. #100</b>					
Bill	09/27/2018	40019...	12/28/2018		72.84
Bill	10/01/2018	40019...	12/28/2018		71.30
Bill	10/01/2018	40019...	12/28/2018		52.43
Bill	09/10/2018	40019...	01/31/2019		975.00
Bill	09/07/2018	40019...	01/31/2019		79.82
Bill	09/11/2018	40019...	01/31/2019		452.32
Bill	09/17/2018	40019...	01/31/2019		75.99
Bill	09/17/2018	40019...	01/31/2019		58.62
Bill	09/24/2018	40019...	01/31/2019		32.13
Bill	09/18/2018	40019...	01/31/2019		25.34
Bill	09/19/2018	40019...	01/31/2019		48.95
Bill	09/19/2018	40019...	01/31/2019		96.50
Bill	09/26/2018	40019...	02/28/2019		65.00
Total Jersey Comm. Unit Dist. #100					2,106.24
<b>TOTAL</b>					<b>5,264.49</b>

CTEI FY 19

7/11/2018	2300-100	2360.41	Payroll #1
7/11/2018	2300-200	62.87	Payroll #1
7/11/2018	2300-300	10.59	Payroll #1
7/20/2018	4000-600	349.58	Staunton
7/23/2018	4000-600	281.08	Staunton
7/25/2018	2300-100	2360.41	Payroll #2
7/25/2018	2300-200	62.87	Payroll #2
7/25/2018	2300-300	10.59	Payroll #2
7/25/2018	4000-600	8775	Staunton
8/6/2018	4000-600	73.8	BH
8/11/2018	2300-100	2360.41	Payroll #3
8/11/2018	2300-200	62.87	Payroll #3
8/11/2018	2300-300	10.59	Payroll #3
8/25/2018	2300-100	2360.41	Payroll #4
8/25/2018	2300-100	1500	Gina #1
8/25/2018	2300-200	68.69	Payroll #4
8/25/2018	2300-200	267.45	Gina #1
8/25/2018	2300-300	11.57	Payroll #4
8/25/2018	2300-300	7.35	Gina #1
9/5/2018	2300-300	7.17	Chick-fil-A
9/6/2018	2300-300	130	ICTA Mem Fee
9/10/2018	4000-600	225	Skyward (counselor)
9/11/2018	2300-100	2360.41	Payroll #5
9/11/2018	2300-200	68.69	Payroll #5
9/11/2018	2300-300	11.57	Payroll #5
9/12/2018	2300-300	16.12	Foundry Public House
10/4/2018	2300-300	200	ICTA
7/17/2018	4000-600	301.6	Carrollton
9/17/2018	2120-400	25.92	Staunton
9/14/2018	2120-400	23.76	Staunton
9/12/2018	4000-600	803.3	Staunton
10/1/2018	4000-600	21299	Jersey
9/25/2018	2300-100	2360.41	Payroll #6
9/26/2018	2300-200	68.69	Payroll #6
9/27/2018	2300-300	11.57	Payroll #6
9/30/2018	2300-300	487.78	Mileage
Total		\$ 49,397.53	

20996.54

49397.53